

# Volunteer Application Form

## Charity Shop Volunteer

Home-Start Aberdeen

<b>Name</b>		<b>Address</b>	
<b>Home Tel No</b>		<b>Work Tel No</b>	
<b>Fax No</b>		<b>Fax No</b>	
<b>Mobile Tel No</b>		<b>E-Mail address</b>	
<b>Date of Birth</b>		<b>Place of Birth</b>	
<b>Nationality</b>		<b>Ethnic Origin</b>	
<b>Emergency Contact Name</b>		<b>Emergency Contact Tel No</b>	
<b>Current Employer (if applicable)</b>		<b>Position Held</b>	<b>Length of Service</b>
<b>REFERENCES:</b> Please give the name and address of 2 referees (not a relative) who may be contacted by Home-Start Aberdeen			
<b>Referee 1</b>		<b>Referee 2</b>	
<b>Name</b>		<b>Name</b>	
<b>Address</b>		<b>Address</b>	
<b>Tel No</b>		<b>Tel No</b>	

# ***CONFIDENTIAL***

**Voluntary Work- Please provide details of any voluntary or community work, including work experience you have been involved in and briefly explain what you know about the voluntary sector**

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**Relevant Skills, Knowledge and Experience**

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# CONFIDENTIAL

What is the minimum time you could offer to Home-Start as a volunteer?	
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When are you available to work in the shop? Please specify.			
	Mornings	Afternoons	Comments
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

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<b>Under the Terms of the Rehabilitation of Offenders Act 1975, you do not need to provide details of any "spent" convictions. Please answer the following questions.</b>	
Have you ever been convicted of any criminal offence?	YES/NO
Are there any matters outstanding which may lead to a criminal prosecution?	YES/NO
If you answered yes to any question, please give details:	

## Declaration

I declare that to the best of my knowledge and belief all statements contained in this form are correct. I understand that should I make a deliberate misrepresentation any employment offered to me may be terminated. In submitting this information I agree that my application details may be held securely by Home-Start Aberdeen.

I know of no reason why I would be unsuitable to be a Home-Start volunteer.

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

**Data Protection Act 1998:** Volunteer details are stored on our computer system, purely for internal administrative purposes and are not available to other parties without the express consent of the volunteer concerned.

# ***CONFIDENTIAL***

## **Applicants with a disability – Information**

We want to encourage disabled people to apply for positions within our organisation. We will treat all information in confidence.

The Disability Discrimination Act 1995 defines a disabled person as a ‘person with physical or mental impairment which has substantial and long term effect on day-to-day activities’.

If you consider yourself to be a disabled person and need any special arrangements to get to the interview, please give us details in the space below and send it with your application form.

**Name:**

**The Job you have applied for:**

**Details of special arrangements you will need:**